



170 John Roberts Rd, Suite 5
 South Portland, ME 04106
 207-775-1015

Please print clearly. You must complete the entire application and sign to be considered for employment.

APPLICATION FOR EMPLOYMENT

COMPLETING THIS APPLICATION DOES NOT GUARANTEE EMPLOYMENT

Date _____

Last name _____ First name _____ Middle name _____ Maiden _____

Current address _____
Number Street City State Zip

How long? _____ Telephone # _____ Social Security Number _____ - _____ - _____

Referred by _____ Are you employed now? YES NO If YES, may we contact your employer? YES NO

Position applied for _____ Salary desired _____ Days/Hours available to work:
 Monday _____ Friday _____
 Tuesday _____ Saturday _____
 Wednesday _____ Sunday _____
 Thursday _____ No Preference _____

How many hours per week? _____ Can you work nights? YES NO

Employment desired: Full Time Part Time Full or Part Time

Are you legally authorized to work in the U.S.? YES NO Have you applied to this company before? YES NO When? _____

Are you employed now? YES NO When can you start working? _____ Are you at least 18 years of age? YES NO

EDUCATION / MILITARY SERVICE

Have you ever been in the U.S. armed forces? YES NO Are you now a member of the National Guard? YES NO

Name & Location	Yrs Attended	Did you graduate?	Subject Studied
High School			
College/University			
Trade/Business			

GENERAL INFORMATION

Do you have a driver's license? YES NO If YES, driver's License number _____ State _____

If NO, what is your means of transportation to work? _____

Have you had any motor vehicle accidents or moving violations in the past 3 years? YES NO If YES, explain below:

Have you ever been convicted of, plead guilty or no contest to a crime? YES NO

If YES, explain below the number of convictions, nature of offenses leading to conviction, how recent such offense was committed, sentence imposed:

WE PERFORM BACK GROUND CHECKS AND USE E-Verify FOR ALL POTENTIAL EMPLOYEES



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EMPLOYMENT EXPERIENCE

Begin with your most recent work experience

Date: Month/Year	Name & Address of employer	Salary received	Position held	Reason for leaving	May we contact? Yes or No
From					
To					
From					
To					
From					
To					

REFERENCES

Please list two persons, not related to you or previous employers.

Name _____
 Phone number _____
 Profession _____
 Years known _____

Name _____
 Phone Number _____
 Profession _____
 Years known _____

AUTHORIZATION

I certify that the facts contained in this application (and accompanying résumé, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I have been employed, no matter when discovered by BSC Cleaning Services.

I understand that any employment is conditioned on a background check. I authorize BSC Cleaning Services to investigate all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have personal or otherwise and release the company from all liability for any damage that may result from utilization of such information.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without a fixed term, and may be terminated at any time, with or with cause and without prior notice, at the option of either myself or BSC Cleaning Services. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon BSC Cleaning Services unless made in writing.

If I am offered employment I agree to submit to a medical examination and drug test before starting work if requested. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by BSC Cleaning Services and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to BSC Cleaning Services the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test, and if I am hired a condition of my employment will be that I abide by the Company's Drug and Alcohol Policy.

I understand that submitting this form does not indicate there is a position open and does not obligate BSC Cleaning Services to hire me. If hired, I agree to abide by all BSC Cleaning Services work rules, policies and procedures. BSC Cleaning Services retains the right to revise its policies or procedures, in whole or in part, at any time.

DATE _____ SIGNATURE _____

If you are to be hired by the company, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.